



RADIANTTM

INSTITUTE OF MANAGEMENT & SCIENCE

APPROVED BY AICTE, NEW DELHI & AFFILIATED TO DAVV, DHE GOVT. OF MP (HIGHER EDUCATION)

Sector A, Bakhtawar Ram Nagar, Near Tilak Nagar, Indore (M.P.) India

Call : 91115 01234, 97555 34000, 91115 31234

ADMISSION FORM

Affix recent
color photograph
with signature

Academic Year _____ Semester _____

Form No. _____

**INTERNATIONAL
PROGRAMME**

☐

MBA
Plain

☐

Full Name of Applicant
(As per Graduation Marksheet)

Mr. Ms. _____

Date of Birth
(10th Marksheet)

Contact No.

Father's Name

Mother's Name

Applicant's E-mail

Father's E-mail

Father's Profession

Mother's Profession

Father's Qualification

Mother's Qualification

Father's Mob. No.

Mother's Mob. No.

Passport No.

E-mail

Correspondence Address

City

District

State

Pin Code

Local Address

Local Guardian Mob. No.

Educational Qualification

Class	Board/ University	%	Passing Year	Roll No.	Sub(G)
10th					
12th					
Graduation					

Stream of XII/UG: ☐ PCM ☐ PCB ☐ Commerce ☐ Arts XII Board Exam Roll No. (COMPULSORY) University Enroll No. (COMPULSORY)

Name of the College Attended (WITH CITY) & Univ. Name

Participation in NCC/ NSS/ Sports

Admission Through	1. RIMATS	Grade	2. Personal Interview	Grade
	3. ANY OTHER EXAM	Percentage	4. DTE No.	
	5. CAT/MAT/SNAP/ XAT	Percentage		

LET US KNOW ABOUT YOURSELF

What are your future goals? Where do you see yourself after 2 years?

Do you want to do a job or pursue business in the future?

Are you planning for a StartUp/ New Industry in future? Write Details.

Tell us about your family (Sibling) and their interests?

Do you have a passport? ☐ YES ☐ NO

Have you travelled abroad earlier? Please specify country and duration.

Any problem in traveling in Bus/ Flight/ Train, please mention.

What are your hobbies and interest? Specify if any prize or special award has been received for the same.

**Documents to
be attached with
Admission Form**

- | | |
|---|---|
| <input type="checkbox"/> Class 10th Marksheet | <input type="checkbox"/> Gap Certificate, if any (Original) |
| <input type="checkbox"/> Class 12th Marksheet | <input type="checkbox"/> Aadhar Card Copy (Mandatory) |
| <input type="checkbox"/> TC (Original) | <input type="checkbox"/> Passport Photocopy |
| <input type="checkbox"/> Passport Size Photo-4 | <input type="checkbox"/> Graduation I, II, III Year Marksheet |
| <input type="checkbox"/> Migration Certificate (Original) | <input type="checkbox"/> Any Other Exam |

Category ☐ General ☐ SC ☐ ST ☐ OBC ☐ Minority ☐ Others

**For Reserved
Category student
following
document required
for scholarship
from Govt.**

- | | |
|--|--|
| <input type="checkbox"/> Income Certificate | <input type="checkbox"/> Residential Certificate |
| <input type="checkbox"/> Caste Certificate | <input type="checkbox"/> Original Transfer Certificate |
| <input type="checkbox"/> Permanent Caste Certificate | <input type="checkbox"/> Bank Account No./ IFSC Code |
| <input type="checkbox"/> Domicile Certificate | <input type="checkbox"/> Passport Size Photo - 4 |
| <input type="checkbox"/> Samagra ID Certificate | <input type="checkbox"/> Hitgrahi ID Certificate |

T-Shirt Measurement

Size ☐ Small ☐ Medium ☐ Large ☐ XL ☐ XXL

References and their Mobile Numbers

Name : _____

Name : _____

Mobile No.: _____

Mobile No.: _____

I declare that all the information given above is correct and true. I will follow all the rules of college and University. I will not participate in ragging. I will compulsorily attend college regularly.

रैगिंग एक दंडनीय अपराध है, लिप्त रहने पर कानूनी कार्यवाही की जायेगी व महाविद्यालय से निष्कासित किया जा सकता है।



Declaration & Undertaking by Student & Parents/ Guardian

I declare that all entries on this form are made by me, in my own handwriting and are true to the best of my knowledge and belief. I accept to abide by the rules and regulations of the institute and promise that I will not indulge directly or indirectly in any activity which is indisciplined, illegal or violent. I declare that I have not been involved in any activity of indiscipline, misbehavior or have used unfair means in examinations in the past and I have not hidden any facts regarding this act. In case I do not abide by these rules & regulations my admission from institute can be cancelled. In every case, the decision of Management/ Society will be final and binding on me and will be acceptable to me.

I certify that the information given by my son/ daughter/ ward on this admission form is true and correct. I will be solely responsible for his/ her Activities and will pay attention towards his/ her progress. My son/ daughter/ ward will fulfil the minimum attendance requirement as prescribed by university rules, failing which he/ she will be barred from taking the University examination. I will be responsible for the payment of his/ her institute fee and other dues on time. I also undertake that, if my son/ daughter/ ward leaves college between the course, I will be liable to pay the complete fee of Institute for remaining course. I also undertake that I will not be eligible to receive any refund of the payment of fee made by me to the institute. I undertake that any loss/ damage to the property of institute made by my son/ daughter/ ward and shall be made good immediately on demand of the same. I am aware of the law regarding ragging as a cognizable offence and shall abide by the punishment meted out to my ward in case he/ she is found guilty of ragging.

1. I will maintain compulsorily attendance of 75% in the class room or else I will not be eligible for DAVV examination. Event attendance is mandatory.
2. That we undertake, that institute fee shall be paid on time or else our admission shall automatically cancel and fee deposited by us will be forfeited by institute. That we undertake, we will abide by the rules & regulations of DAVV. Higher education and AICTE/ DTE. Failure on this, our admission will be cancelled and we can be barred from institute and will not be allowed to sit in university exams.
3. If my mobile number or address changes for some reason, then it is mandatory to inform immediately to college. Due to old number or address, any event, examination form, internal examination or enrollment information is not received from the college, then the college will not be responsible.
4. That I undertake, that once fee is deposited, it will not be refundable to us in any case and circumstances. That I undertake, I will follow the fee payment schedule of college. I don't have any objection on this, else I will be liable to pay late fee on same.
5. If there is any change in my subject stream, then I will have to inform the college through a written application with the permission of Faculty Members before 30th September. Otherwise, after September 30, the stream will not change in college and will be processed only according to DAVV University rules.
6. Any change in above information shall be informed accordingly.
7. If the student damages the classroom or any property within the campus (like AC, Camera, Table, Board, Passages, Library Book or Material, Project, etc.) he/she will be charged fine.
8. In case of educational loan & loan for complete fee is paid by the bank, then no refund will be done.
9. In case of any dispute, the management decision would be final.
10. All illegal disputes will be subject to jurisdiction of Indore Court.
11. Drinking or possessing alcohol, narcotic substance or any other undesirable activity against University norms or prejudicial to the interests of the University, will attract disciplinary action.
12. In placement related matters, decision of management will be final. For placement, eligibility will be 75% attendance in class & percentage in MBA Exam should be more than 60% mandatorily. Curriculum designed by Radiant must be completed in all forms.
13. Placement once given cannot be claimed for another one.

General Guidelines of Foreign Tour

1. In MBA Duke programme, one foreign trip is provided to each student.
2. Valid Passport with minimum expiry of 1 year has to be submitted till September 30 by the students.
3. VISA charges have to be paid by the student. If in case Visa is not issued due to student's document or requirements then student will be responsible.
4. Annual fee payable by the student inclusive of all and Foreign tour is free with fee structure. (Free foreign tour includes Traveling, Lodging and Food only. Visa charges would be extra. Tour will be Ex- Mumbai/ Delhi/ Kolkata etc.)
5. Foreign tour is fixed, no change will be done in the destination as decided by the management.
6. With student consent and management permission if tour covers additional destination/s then extra charges will borne by the student.
7. All tours are Ex- Delhi, Mumbai etc. and students have to reach these cities on their own.
8. Foreign tour in all courses is free with fee, so no application for refund will be entertained.
9. Time duration and month of the foreign tour is fixed by the management which will be final.
10. If any student is leaving the course in between he/she will not remain eligible for the foreign tour.
11. Any student not continuing the course next year will have to notify the same till March else fee for next year will be payable.
12. Any MBA student who delays passport submission, document or fee dues then the difference of amount of the tour will be paid by the student.
13. For any misconduct or Non Compliance of Norms of College or University if a student is suspended or disciplinary action is taken then student will not be allowed to participate in event and foreign tour as well. In this case no refunds of any sort will be paid to the student.
14. Medical certificate, Covid Vaccination certificate, RTPCR & NOC are mandatory for traveling while on foreign education trips.
15. Any additional charges like vaccination or any related protocol by govt. will be borne by the student.
16. If you want to leave the college then intimate in May/June or else complete year fee is payable.

Signature of Student

Place _____
Date _____

Agreed & Signature of Student

Agreed & Signature of Parent/ Guardian

NAME OF SIGNATORY.....

NAME OF SIGNATORY.....

Notes:

1. The form should be submitted with fee in person/ post along with D.D/ Cash/ NEFT/ RTGS/ UPI.
2. The demand draft should be in favor of "Radiant Academy Education Society" payable at Indore.
3. In case of online payment, do take confirmation from college immediately.
4. Also, it will be student's responsibility to take receipt of fee payment.

Authorized Signatory

(For Office Use Only)

Application id + Password

Principal Signatory